**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**KARIM CITY COLLEGE, JAMSHEDPUR**

**Resolutions and Action Taken Report (ATR)**

**2020-2021**

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| **Date of Meeting** | **AGENDA/ RESOLUTION** | **ATR** |
| **25.09.2020**Steering Committee Meeting | 1. Preparation of AQAR 2019-202. Website Updation 3. Improvement in Feedback forms4. Introduction of Student Satisfaction Survey by the college5. Introduction of Mentoring6. Better date Keeping | Undertaken Undertaken ImplementedImplementedUndertaken Undertaken  |
| **16.10.2020**Steering Committee Meeting | Evaluation of Feedback questionnaire & Process | Undertaken |
| **19.12.2020**Faculty Members Meeting | 1. Presentation of Check list related to forthcoming NAAC assessment & Accreditation.
2. Data & record keeping for the on-going Cycle
 | UndertakenUndertaken |
| **11.01.2020**Non-Teaching Staff Meeting | Record Keeping and data Management of all office work related to the on-going 3rd Cycle of NAAC  | Undertaken |