**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**KARIM CITY COLLEGE, JAMSHEDPUR**

**Resolutions and Action Taken Report (ATR)**

**2020-2021**

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| **Date of Meeting** | **AGENDA/ RESOLUTION** | **ATR** |
| **25.09.2020**  Steering Committee Meeting | 1. Preparation of AQAR 2019-20  2. Website Updation  3. Improvement in Feedback forms  4. Introduction of Student Satisfaction Survey by the college  5. Introduction of Mentoring  6. Better date Keeping | Undertaken  Undertaken  Implemented  Implemented  Undertaken  Undertaken |
| **16.10.2020**  Steering Committee Meeting | Evaluation of Feedback questionnaire & Process | Undertaken |
| **19.12.2020**  Faculty Members Meeting | 1. Presentation of Check list related to forthcoming NAAC assessment & Accreditation. 2. Data & record keeping for the on-going Cycle | Undertaken  Undertaken |
| **11.01.2020**  Non-Teaching Staff Meeting | Record Keeping and data Management of all office work related to the on-going 3rd Cycle of NAAC | Undertaken |