**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**KARIM CITY COLLEGE, JAMSHEDPUR**

**Resolutions and Action Taken Report (ATR)**

**2021-2022**

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| **Date of Meeting** | **AGENDA/ RESOLUTION** | **ATR** |
| **25.08.2021** | Finalisation of AQAR | Done |
| **09.10.2021**Faculty Members | * Preparation of AQAR 2020-21
* Preparation for NAAC 4th Cycle Master Soft MIS Software use of ICT in teaching- learning
 | Undertaken Implemented Discussed  |
| **26.02.2022** | Activation of new Software by Master Soft | Implemented Done |
| **17.05.2022**IQAC Steering Committee  | * Criterion wise Distribution of work among to steering Committee members
* Activation of ADMS module of master Soft for NAAC preparation
 | UndertakenPartially started |
| **20.05.2022**Head of Departments & In-Charges  | Meeting with HODs regarding forthcoming coming NAAC 4th Cycle preparation | Undertaken |
| **24.06.2022**IQAC- Steering Committee Meeting | Changes in the existing feedback forms | Two Steering Committee members namely Dr. Syed Zahid Perwaiz and Dr. Md. Mujahidul Hoque were asked to work on the draft of proposed changes in the feedback questionnaire  |
| **25.06.2022**IQAC - Advisory Committee Meeting | 1. Seeking suggestions for college improvement.
2. Formation of research & Development Cell of the college
3. Restructuring of different cells and committees.

Green Audit of the college | 1. The suggestion was noted down and the principal assured to implement the suggestions that are possible
2. The research & Development Cell was formed
3. Implemented
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