**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**KARIM CITY COLLEGE, JAMSHEDPUR**

**Resolutions and Action Taken Report (ATR)**

**2021-2022**

|  |  |  |
| --- | --- | --- |
| **Date of Meeting** | **AGENDA/ RESOLUTION** | **ATR** |
| **25.08.2021** | Finalisation of AQAR | Done |
| **09.10.2021**  Faculty Members | * Preparation of AQAR 2020-21 * Preparation for NAAC 4th Cycle Master Soft MIS Software use of ICT in teaching- learning | Undertaken Implemented Discussed |
| **26.02.2022** | Activation of new Software by Master Soft | Implemented  Done |
| **17.05.2022**  IQAC Steering Committee | * Criterion wise Distribution of work among to steering Committee members * Activation of ADMS module of master Soft for NAAC preparation | Undertaken  Partially started |
| **20.05.2022**  Head of Departments & In-Charges | Meeting with HODs regarding forthcoming coming NAAC 4th Cycle preparation | Undertaken |
| **24.06.2022**  IQAC- Steering Committee Meeting | Changes in the existing feedback forms | Two Steering Committee members namely Dr. Syed Zahid Perwaiz and Dr. Md. Mujahidul Hoque were asked to work on the draft of proposed changes in the feedback questionnaire |
| **25.06.2022**  IQAC - Advisory Committee Meeting | 1. Seeking suggestions for college improvement. 2. Formation of research & Development Cell of the college 3. Restructuring of different cells and committees.   Green Audit of the college | 1. The suggestion was noted down and the principal assured to implement the suggestions that are possible 2. The research & Development Cell was formed 3. Implemented |