

FIVE YEAR STRATEGIC PLANS & IT'S DEPLOYMENT

From 2021 to 2025

Five Year Plan

1. To introduce more PG Courses like PG English, PG Geography, PG History, PG Economics, PG Physics and PG Zoology and to ensure that by the year 2025 the college must have post-graduation in at least ten to twelve subjects
2. To start more Vocational Courses like BBA, PGD in Guidance & Counselling, B. Pharma, B.Sc Nursing, MCA etc.
3. To emphasise on developing a research culture among teachers and students and to promote research
4. Establishment of Research Corners in Physics and Zoology labs
5. To keep the Research & Development Cell active for encouraging the teachers to undertake research activities in the campus
6. To organise Faculty Development Programmes in the campus
7. To encourage teachers to attend Faculty Development Programmes at other institutions
8. To encourage Inter-Departmental Collaborations
9. To encourage teachers for attending National and International Seminars and Conferences
10. To encourage teachers for research publications
11. To motivate the PG students for NET and Ph.D
12. To strengthen the mechanism of Tutorials and Mentoring
13. Continuous Library Upgradation
14. To convert SPArC's annual magazine Sparkling Span into a college Annual Magazine
15. To organize Outdoor Sports Events for students
16. To start a new unit (Unit II) of NSS for B.Ed. students
17. Upgradation of College Gym
18. Bus Service for Students
19. Lift facilities at Sakchi Campus
20. To ensure representation of students in different college bodies
21. To strengthen the co-curricular activities, extra-curricular activities, social service activities, extension activities and literary and cultural activities and to increase the participation of students in such activities
22. To strengthen the activities of Career Planning and Guidance Cell

23. To increase placement facilities
24. Better parking facilities for students
25. Registration of Alumni Association
26. Waiting Hall for Parents/Guardians
27. To organise Parent Teacher Meetings by all departments on a continuous basis
28. To increase representation of parents in relevant college bodies
29. To take up specialized training for Non-Teaching Staff
30. To optimize the use of Management Information System and its complete implementation
31. Emphasis on Cashless Transactions
32. Continuous Digitisation of college documents related to administration, admission and examination
33. Continuous Digitisation of Books and its upload (including e-books) on the library portal (Rouzan)
34. Provision of a Changing Room for Lady Staff
35. Better Waste Management
36. Energy conservation efforts
37. Rain Water Utilisation/Harvesting
38. More E-classrooms with smart boards
39. Improvement of Geographical Observatory and the installation of Weather forecasting display
40. Establishment of a Green House with Medicinal Plants and Herbs
41. Publication of College Calendar
42. To lessen to the use of paper
43. Strengthening of the Feedback Mechanism, Academic & Administrative Audit, Green & Energy Audit and Student Satisfaction Survey
44. To upload maximum information on college website for transparency
45. To continue with the SWOC Analysis for teachers, students and non-teaching staff
46. Enhancement of Community Services & Social Service, adoption of more villages and city areas for extension activities
47. Establishment of Day Care/Baby Care Centre
48. More MoUs, Agreements and Linkages
49. To make efforts for Rationalisation of Sanctioned post and to increase the number of sanctioned posts

50. To fill up all vacant posts
51. Gearing up for NAAC Fourth Cycle in 2023-24
52. Readiness in the light of proposed shifting of the campus
53. Preparedness of the college in view of newly implemented New Education Policy 2020 which is being implemented by the Jharkhand government in its higher education sector from 2022-23.

❖ This plan is subject to revisions and changes from time to time

DEPLOYMENT DOCUMENT

A. Being a management run college every plan and its implementation needs to be endorsed and permitted by our college Governing Body. Hence these strategic plans for the five years, commencing from 2021 are subject to the approval of the GB.

The GB has already authorised the principal to go ahead with such steps and measures which are necessary for the betterment of the college. The principal is allowed to seek the consent of the members of college GB in case of heavy expenses and policy related issues else he is authorised to take up the plans for the best interest of the college.

B. With regard to the introduction of new courses, mentioned as point number 1 and 2 of the strategic plans, the principal, along with the head of department concerned will take up the initiatives.

C. With regard to plans related to research, mentioned as point no 3, 4 & 5 the needs of different departments of Science faculty will be asked to plan at least a research corner in their laboratories for the convenience of such teachers who are pursuing Ph.D or writing any research-based paper or book.

The Ph.D. students pursuing Ph.D from the Kolhan University may also be allowed to use our research facilities in science labs if the parent university seeks our help in this regard.

The Research and Development Cell needs to be activated in the coming years.

D. With regard to academic development of the teachers, mentioned at point no 6 & 7, the IQAC will take initiatives to organise faculty development programmes and also to motivate teachers in this regard.

E. With reference to point no 8, 9 & 10, the IQAC has been endorsed to suggest steps and measures for the fulfillment of these plans.

- F. With reference to motivating the PG students for NET and Ph.D, mentioned at point no 11, the Head of PG departments will be authorised to take the initiatives.
- G. Regarding the strengthening of Tutorial and Mentoring, mentioned as point no 12, the Head of the departments concerned may take the initiative as per suitability and convenience.
- H. The Prof-in-charge of Library and the college librarian will be responsible for the completion of plans related to library mentioned at point no 13.
- I. SPArC (Society for Promotion of Art and Culture), the literary and cultural wing of the college will take up the efforts of converting its magazine Sparkling Span into a full-fledged annual college magazine mentioned as point no14.
- J. With regard to organize outdoor sports events for the students, mentioned at point no 15, the Sports In-charge will initiate the process.
- K. With regard to the establishment of a new NSS Unit for the students of B.Ed, mentioned at point no 16, the principal and the programme officer of College NSS Unit will take up the matter with the parent university.
- L. The upgradation of College Gym, planning for Bus Service for students and lift facility at Sakchi campus, mentioned at point no 17, 18 & 19, will be looked after by the principal.
- M. Representation of students in different college bodies, mentioned at Point no 20, will be looked after by the IQAC.
- N. To strengthen the co-curricular activities, extra-curricular activities, social service activities, extension activities and literary and cultural activities and to increase the participation of students in such activities, mentioned at point no 21, the principal and the IQAC will take the required steps in consultation with the departmental heads and the conveners/coordinators/in-charges of various student platforms of the college.
- O. With regard to Career Planning & Guidance and Placement Cell, mentioned at point no 22 & 23, the in-charge of Employability Enhancement Unit in coordination with the Coordinators of Career Planning & Guidance Centre and Placement Cell will look after the requirements.
- P. Better parking facilities, mentioned at point no 24, at Sakchi Campus will be possible after the shifting of the campus at a new location.
- Q. Registration of the Alumni Association, mentioned at point no 25, will be looked after by the principal in consultation with the IQAC and the Coordinator of the College Alumni Cell.

- R. The arrangement of a Waiting Hall for parents at Sakchi campus (point no 26) will be looked after by the IQAC.
- S. With regard to continuous Parent-Teacher Meetings by the academic departments (point no 27) the IQAC will ensure that the heads are organising it on a regular basis.
- T. The representation of parents in relevant bodies (point no 28) will be suggested to the Principal by the IQAC.
- U. The IQAC will look after the arrangements of specialized training sessions for non-teaching staff (plan no 29).
- V. The IQAC will look after the issues of optimal use of Management Information System (MIS), mentioned at point no 30 and maximizing cashless transactions, mentioned at point no 31.
- W. The Digitisation of all college documents related to administration, admission and exams (point no 32) will be done by the concerned offices under the supervision of IQAC.
- X. The Prof-in-charge of college library and the librarian will be responsible for continuous digitisation of books and its continuous upload on the web portal (Rouzan) of college library (point no 33). This will also include the upload of e-books on the library portal.
- Y. The provision for changing room for female staff, mentioned at point no 34, will be looked after by the Women's Cell.
- Z. Plans mentioned at point no 35, 36 & 37 regarding better waste management, energy conservation efforts and rain water utilization/harvesting will be addressed by the IQAC and the concerned officials under the guidance of the principal.
- AA. Point no 38 regarding the provision of more e-classrooms with smartboards will be looked after by the IQAC.
- BB. Improvement of Geographical Observatory and the installation of Weather Forecasting Display (point no 39) will be looked after by the Department of Geography.
- CC. Establishment of a Green House with Medicinal Plants and Herbs (point no 40) will be looked after by the Department of Botany.
- DD. Plan no 41, 42, 43, 44 & 45 regarding the publication of College Calendar, to lessen the use of paper, strengthening of the Feedback Mechanism, Academic & Administrative Audit, Green & Energy Audit and Student Satisfaction Survey, upload of maximum information on college website for transparency and the continuation of

SWOC Analysis for teachers, students and non-teaching staff will be implemented by the IQAC.

EE. Enhancement of Community Services & Social Services and adoption of villages and city areas for extension activities (point no 46) will be looked after by the NCC, NSS & Rotaract Club in consultation with the principal.

FF. The establishment of Baby Care/Day Care Centre (point no 47) will be looked after by the Women's Cell.

GG. Plan no 48, 49 & 50 will be the direct look out of the principal.

HH. Plan no 51, 52 & 53 will be taken care of by the Principal, IQAC and the concerned officials.