

# WOMEN'S CELL, KARIM CITY COLLEGE, JAMSHEDPUR

## Internal Complaints Committee on Sexual Harassment

### Meeting

Date: 27<sup>th</sup>, April 2022

Time: 4.00 pm

Place: Mashwira

A meeting of the Internal Complaints Committee was held on 27<sup>th</sup> April 2022.

### Agenda

- A discussion on dissemination of information about sexual harassment.
- A discussion on matters relating to sexual harassment.

### Minutes of the meeting

- Assessment of the session 2021-2022 to be done to chart out programme for the forthcoming session.
- Take an action plan for the year 2022-2023 to ensure safety of the girl students in the college campus,
- Make the students aware about the functions and guidelines of the Internal Complaints Committee for sexual harassment for women and acquaint the students about the procedure to make complaints.
- To discuss about grievances of students.
- The Committee noted that no complaint of sexual harassment has been received from any woman employee or student of the college.

### Members present at the meeting

Principal & Chairperson: Dr Mohammad Reyaz

Member Coordinator: Dr Kauser Tasneem

Member: Dr Basudhara Roy

Member: Dr Neha Tiwari

Member: Dr G. Vijayalakshmi

Member: Mr Md Ishteyaq Ahmad

Member: Mrs Phoolo Mardi

Ms Aditi Singh

Ms Twinkle Chouhan

*M. Reyaz*  
27/04/22

*Basudhara Roy* 27/4/22  
*Neha Tiwari*  
27.4.22

*Dr. G. Vijayalakshmi* 27/04/22

*Mr. Md Ishteyaq Ahmad*  
27/04/22

*Aditi*

*Twinkle*

# WOMEN'S CELL, KARIM CITY COLLEGE, JAMSHEDPUR

## Internal Complaints Committee on Sexual Harassment

### Meeting

Date: 27<sup>th</sup>, May 2023

Time: 4.00 pm

Place: Mashwira

A meeting of the Internal Complaints Committee was held on 27<sup>th</sup> May 2023.

### Agenda

- A discussion on dissemination of information about sexual harassment.
- Awareness programmes on gender disparity and discrimination.

### Minutes of the meeting

- Assessment of the session 2022-2023 to be done to chart out programme for the forthcoming session.
- Take an action plan for the year 2023-2024 to ensure safety of the girl students in the college campus,
- Make the students aware about the functions and guidelines of the Internal Complaints Committee for sexual harassment for women and acquaint the students about the procedure to make complaints.
- To encourage reporting of allegations.
- The Committee noted that no complaint of sexual harassment has been received from any woman employee or student of the college.

### Members present at the meeting

Principal & Chairperson: Dr Mohammad Reyaz


Member Coordinator: Dr Kauser Tasneem

Member: Dr Basudhara Roy

Member: Dr Neha Tiwari

Member: Dr G. Vijayalakshmi

Member: Mr Md Ishteyaq Ahmad

Member: Mrs Phoolo Mardi 

Ms Sana Wakil


Ms Twinkle Chouhan


  
27/05/23

Basudhara Roy 27/5/23

Neha Tiwari 27.5.23

Dr G. Vijayalakshmi 27/05/23

  
27/5/23

  
Twinkle 27/05/23



# WOMEN'S CELL, KARIM CITY COLLEGE, JAMSHEDPUR

## Internal Complaints Committee on Sexual Harassment

### Meeting

Date: 15<sup>th</sup>, March 2021

Time: 2.30 pm

Place: Mashwira

A meeting of the Internal Complaints Committee was held on 15<sup>th</sup> March 2021.

### Agenda

- A discussion on creating awareness about sexual harassment.
- A discussion on counselling of the students.

### Minutes of the meeting

- Assessment of the session 2020-2021 to be done to chart out programme for the forthcoming session.
- Take an action plan for the year 2021-2022 to ensure safety of the girl students in the college campus,
- Make the students aware about the functions and guidelines of the Internal Complaints Committee for sexual harassment for women and acquaint the students about the procedure to make complaints.
- The Committee noted that no complaint of sexual harassment has been received from any woman employee or student of the college.

### Members present at the meeting

Principal & Chairperson: Dr Mohammad Reyaz

*M. Reyaz*  
15/03/21

Member Coordinator: Dr Kauser Tasneem

Member: Dr Basudhara Roy

*Basudhara Roy* 15/3/21

Member: Dr Neha Tiwari

*Neha Tiwari*  
15.3.21

Member: Dr G. Vijayalakshmi

*G. Vijayalakshmi*

Member: Mr Md Ishteyaq Ahmad

*Md Ishteyaq Ahmad*  
15/3/21

Member: Mrs Phoolo Mardi

*Phoolo Mardi*

Ms Ekta Dogra

*Ekta Dogra*  
15/3/21

Ms Kahkashan Khanam

*Kahkashan Khanam*  
15/3/21

## Internal Complaints Committee on Sexual Harassment

### Meeting

Date: 15<sup>th</sup>, May 2020

Time: 11:30 am

Platform: Google meet

A meeting of the Internal Complaints Committee was held on 15<sup>th</sup> May 2020.

### Agenda

- A discussion on creating awareness about sexual harassment.
- A discussion on how to deal with the complains.

### Minutes of the meeting

- Assessment of the session 2019-2020 to be done to chart out programme for the forthcoming session.
- Take an action plan for the year 2020-2021 to ensure safety of the girl students in the college campus,
- Make the students aware about the functions and guidelines of the Internal Complaints Committee for sexual harassment for women,
- Acquaint the students about the procedure to make complaints if they have any problem regarding sexual harassment,
- The Committee noted that no complaint of sexual harassment has been received from any woman employee or student of the college.
- The committee decided to place banners/posters/notices defining sexual

### Members present at the meeting

Principal & Chairperson: Dr Mohammad Reyaz

Member Coordinator: Dr Kauser Tasneem

Member: Dr Basudhara Roy

Member: Dr Neha Tiwari

Member: Dr G. Vijayalakshmi

Member: Mr Md Ishteyaq Ahmad

Member: Mrs Phoolo Mardi

Ms Shreya Chakraborty

Ms Shreesti Kumari

*Dr Mohammad Reyaz*  
15/05/20

*Basudhara Roy* 15/5/20

*Neha Tiwari*  
15/5/20

*Dr G. Vijayalakshmi*  
15/5/20

*Mr Md Ishteyaq Ahmad*  
15/5/20

*Mrs Phoolo Mardi*

*Shreesti Kumari*  
15/5/20

*Shreya Chakraborty*  
15/5/20



**Internal Complaints Committee on Sexual Harassment  
Meeting**

**Date: 29<sup>th</sup>, May 2024**

**Time: 4.00 pm**

**Place: Mashwira**

A meeting of the Internal Complaints Committee was held on 29<sup>th</sup> May 2024.

**Agenda**

- A discussion on matters relating to sexual harassment in the campus.
- Awareness programmes on gender disparity and discrimination.

**Minutes of the meeting**

- Assessment of the session 2023-2024 to be done to chart out programme for the forthcoming session.
- Take an action plan for the year 2024-2025 to ensure safety of the girl students in the college campus,
- Make the students aware about the functions and guidelines of the Internal Complaints Committee for sexual harassment for women and acquaint the students about the procedure to make complaints.
- To encourage reporting of allegations.
- The Committee noted that no complaint of sexual harassment has been received from any woman employee or student of the college.

**Members present at the meeting**

Principal and Chairperson: Dr Mohammad Reyaz

Member Coordinator: Dr Kauser Tasneem

Member: Dr Basudhara Roy

Member: Dr Neha Tiwari

Member: Dr G. Vijayalakshmi

Member: Mr Md Ishteyaq Ahmad

Member: Mrs Phoolo Mardi

Ms Sana Wakil

Ms Babita Soren

*M. Reyaz*  
29/05/24

*Basudhara Roy* 29/5/24

*Neha Tiwari*  
29.5.24

*Dr G. Vijayalakshmi*  
29/05/24

*Mr Md Ishteyaq Ahmad*  
29/05/24

*Mrs Phoolo Mardi*  
29/5/2024

*Babita Soren*  
29/05/24