



Fwd: Invoice and TDS

1 message

MD MAHFOOZUL HAQUE <madihamahfooz@gmail.com>
To: iqac@karimcitycollege.org

Mon, Aug 26, 2024 at 1:15 PM

----- Forwarded message -----

From: karim city college mass communication <mcvpkcc@gmail.com>
Date: Fri, Jun 26, 2020 at 1:35 PM
Subject: Fwd: Invoice and TDS
To: <madihamahfooz@gmail.com>

----- Forwarded message -----

From: Dr. Neha Tiwari <nehatiwarikcc@gmail.com>
Date: Thu, Jun 25, 2020 at 8:37 PM
Subject: Fwd: Invoice and TDS
To: mass communication <mcvpkcc@gmail.com>

----- Forwarded message -----

From: Manjeet Marwa <manjeetkaurmarwa@rediffmail.com>
Date: Wed, 24 Jun 2020, 10:19 am
Subject: Invoice and TDS
To: nehatiwarikcc <nehatiwarikcc@gmail.com>

Dear Neha,

As informed earlier, we are unable to trace the bill of the documentary, which is needed for the auditing of our accounts.

Hence you are kindly requested to forward the soft copy of the same bill for the documentary at the earliest.

Further the payment of Rs 75000 was made against the above bill in March 2020, but we had forgotten to deduct the TDS of 2% of the amount.

We have deposited 2% of the total amount, against the TDS. So we request you to remit Rs 1500 into Association of Sacred Heart

Alumni, ASHA account SBI, Acc no 37630381927, IFSC- SBIN0004660.

Thanks and regards,

Manjeet Marwa

--
"Print this mail only if absolutely necessary. Mahfooz Paper. Mahfooz Trees."

Thanks & Regards

Md.Mahfoozul Haque

Section Officer (Finance & Accounts)

Karim City College

Jamshedpur-1

Karim City College Mass Com

Receipt Voucher

No. : 115

Dated : 21-Mar-2020

Particulars	Amount
Account : Flim Making Charges Received	75,000.00
Through : Punjab & Sind Bank SB A/c 02303	
On Account of : Ch No 231958 Received from Association of Secred Heart Alumni in connection with making of Short Film	
Amount (in words) : INR Seventy Five Thousand Only	
	₹ 75,000.00

Authorised Signatory



KOLHAN UNIVERSITY

CHAIBASA, WEST SINGHBHUM
JHARKHAND. PIN: 833 202
Ph. 06582-255277

Ref.No. KU/AC/2070/22

Date: 09/12/2022

To
The Prof- In- Charge,
Karim City College,
Jamshedpur.

Sub: Grant for two days National Interdisciplinary Conference scheduled on 4th & 5th January 2023.

Sir,

I have to inform you that a sum of **Rs. 4,00,000/-** (Rupees Four Lakh) only against Grant for two days National Interdisciplinary Conference scheduled on 4th & 5th January 2023 is being credited into your College bank A/C No. 35502823265 on 02/12/2022 by RTGS Procedure vide letter no. KU/AC/2009/22 dt. 01/12/2022 in reference of your college letter no. KCC/P/22/2160 dated. 10.11.2022 . This is being sent to you for your information. As directed, you are requested to follow the provision of H T E Deptt. letter no. 137/ Budget, dated. 25.08.2022 strictly.

You are also requested to submit the utilization of above advances in format (GFR -19- A).

Yours faithfully,

(Dr. P. K. Pani)
Finance Officer,

Kolhan University, Chaibasa.



नाबार्ड

Ref. No. NB, JH / 143 / DEAR / R & D Fund / 2022-23

05 September 2022

Mr. Mohammad Reyaz
Principal
Karim City College, Jamshedpur
Jh-831001

Dear Sir

Financial Assistance under R&D Fund to organize a National Interdisciplinary Conference on "Agriculture and Rural Development and their Share and Stake in Overall Economic Growth" by Karim City College, Jamshedpur.

This has reference to the captioned proposal submitted to NABARD for assistance under R & D Fund vide Ref. No. KCC/p/22/1602 dated 15 June 2022.

In this regard, we are pleased to advise you that NABARD has approved a grant assistance for conducting National Interdisciplinary Conference on "Agriculture and Rural Development and their Share and Stake in Overall Economic Growth" as under:

	(Amt. in Rs.)
Base Amount	1,50,000/-
GST Amount @ 18% (To be paid under Reverse Charge Mechanism)	27,000/-
Total Grant Assistance Amount (sum of above)	1,77,000/-

The sanction will be subject to the following terms and conditions:-

1. The grant to be made available by NABARD shall be utilized towards meeting the expenditure on publication of conference / seminar abstract / proceedings / action points / recommendations.
2. The grant amount will be released on reimbursement basis on submission of a detailed statement of accounts indicating receipts and payments relating to the

राष्ट्रीय कृषि और ग्रामीण विकास बैंक

National Bank for Agriculture and Rural Development

झारखण्ड क्षेत्रीय कार्यालय/Jharkhand Regional Office :

पानी टंकी के पास, बरियातू-बूटी रोड, राँची - 834009 • टेलि : + 91 651 2999990 • ई-मेल : ranchi@nabard.org
Near Water Tank, Bariatu-Booty Road, Ranchi-834009 • Tel.: + 91 651 2999990 • E mail : ranchi@nabard.org



programme/utilization certificate duly certified by the Competent Authority of the Institution.

3. The grant assistance is being provided to defray solely in full or part the cost of printing / publishing proceedings of the conference for distribution free of cost, to the participants and concerned agencies.
4. The claim for release of the amount should be forwarded to NABARD, RO within a period of 30 days from conclusion of the programme.
5. NABARD's logo may be printed on the front page of the publication brought out with the support of NABARD's R & D Fund under the caption "Supported by NABARD". Also NABARD's name should be on the banner displayed at suitable locations.
6. One page advertisement about NABARD (enclosed) to be inserted at back cover page in the publication brought out with the support of NABARD.
7. A sentence either in Acknowledgement or Preface / Foreword may be mentioned as "The financial assistance received from Research & Development Fund of NABARD towards printing of souvenir cum conference proceedings is gratefully acknowledged".
8. Two officers from NABARD should be allowed to participate in the programme on complimentary basis, without registration charges / delegates fees.
9. Few channel partners of NABARD and local bankers should also be invited in consultation with DDM, NABARD, East Singhbhum on complimentary basis without registration charges/delegates fees.
10. Two sets each of the literature distributed and publications (proceedings etc.) to be brought out on the occasion may be made available to CGM, NABARD, Jharkhand Regional Office, Ranchi along with the claim for release of the grant assistance.



11. KYC and Bank details to be furnished on the letter head of the institution for availing the grant assistance.
12. The GST amount will be paid by NABARD on behalf of your organization under Reverse Charge Mechanism. Further applicable TDS under Section 194C of Income Tax Act will be deducted on the base amount.
13. You have to return the duplicate copy of this letter duly signed (with stamp, date and designation) by the competent authority in each page as a token of acceptance of the above mentioned terms and conditions of the sanction within a week of receipt of this letter. In the event of non-receipt of your acceptance within the stipulated time, the proposal would be treated as closed at our end.

Yours faithfully

(Jay Nigam)
Deputy General Manager

Enclosure as above (02 sheet)



KARIM CITY COLLEGE

A MUSLIM MINORITY INSTITUTION
RUN AND MANAGED BY KARIM'S TRUST
JAMSHEDPUR - 831001

Permanently Affiliated to Kolhan University, Chaibasa, Jharkhand (INDIA)
NAAC Re-accredited Institution

Principal (O) : 2431778

Fax : 2430495

Website : www.karimcitycollege.org

e-mail : office@karimcitycollege.org

Ref. No. NKCCP/23/ 235

Date : 18.08.2023

To
The Manager
Department of Economic Analysis & Research, NABARD Jharkhand
Regional Office, Ranchi

**Subject: Reimbursement Request for Sanctioned Funds - Letter Ref:
NB.JH/1419/DEAR/R&D Fund/2022-23 dated 05.09.2022**

Dear Sir,

I would like to mention the matter concerning the utilization of funds sanctioned under the reference letter NB.JH/1419/DEAR/R&D Fund/2022-23 dated 05.09.2022, in relation to the submission of the claim for reimbursement, your emails dated 23.05.23 and 26.06.23, with the subject mentioned above, have been noted and understood.

I wish to provide you with an update regarding the sanctioned amount of ₹1,50,000 for the purposes of facilitating the published work associated with the Interdisciplinary Conference on "Agriculture and Rural Development and their Share and Stake in Overall Economic Growth." This conference was held on the 4th and 5th of January 2023 at our esteemed institution, Karim City College, Sakchi, Jamshedpur. As part of the conference, we undertook the creation and publication of brochures, souvenirs, and proceedings, all of which are intricately linked to the enhancement of agricultural and rural developmental discussions.


Considering the above, I am pleased to attach herewith the utilization report for the sanctioned amount of ₹1,50,000 (One lakh fifty thousand). This report comprehensively details the allocation of funds, expenses incurred, and the intended outcomes achieved through the prudent utilization of the sanctioned grant.

With all due respect, I would like to request your esteemed office to consider the reimbursement of the sanctioned amount of ₹1,50,000. The significance of these funds in furthering the objectives of the conference is paramount. We are immensely grateful for your support and recognition of our endeavours.

Your prompt attention to this matter would not only expedite the closing of our accounts but also allow us to continue our commitment to promoting scholarly dialogue and progressive initiatives in this field. We remain indebted to your consideration and support.

Thank you for your kind attention and support.

With warm regards,


18/08/23
Dr. Mohammad Reyaz
Principal

Enclosures: 1. Utilization Report 2. Proceedings 3. Souvenirs 4. Brochures



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Principal (O) : 2431778
Fax : 2430495

Website : www.karimcitycollege.org
e-mail : office@karimcitycollege.org

Ref. No. K.C.C/Ac/2023/...

Date : 18.08.2023

Utilization Certificate against grant sanction letter No. NB.JH/1419/DEAR/R&D Fund dated 05.09.22 ₹1,50,000 by NABARD, Jharkhand Regional Office, Ranchi.

Receipt	Amount ₹	Payment	Amount ₹
To Grant Sanctioned by NABARD, Jharkhand Regional Office, Ranchi. (Sanction letter No. NB.JH/1419/DEAR/R&D Fund dated 05.09.22)	1,50,000	M/s A.K.Publisher, Delhi (Against Souvenir and Conference Proceedings Published) 1. By Cheque No 000278. 2. By Cheque No 000283. 3. By Cheque No 000323. (All Payments made by Bank NEFT only)	25,000 39,000 81,250
		M/s Sunrise Printer, Jamshedpur (Against Brochure) 1. By Cash Payment	4,750
	1,50,000		1,50,000

For reimburse details

Name of the account holder to whom the payment is to be made: Principal, Karim City College, Jamshedpur.

Name of the Bank: Punjab & Sind Bank

Address: Graduate School College for Women, Sakchi, Jamshedpur(GSCW)

Account No: 076310000000722

RTGS/NEFT/IFS Code: PSIB0000763

Type of Account: Saving

PAN No. AAAAK9816F

Dr. Mohammad Reyaz
18/08/23

Dr. Mohammad Reyaz
Principal

*Received
Ranchi
21/8/2023*



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Fax : 2430495

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e-mail : office@karimcitycollege.org

Ref. No. KCC/P/24/ 616

Date : 13.02.2024

Lt Col VIRENDER SINGH
Director (Administration)
National Human Rights Commission
Manav Adhikar Bhawan, C-Block
GPO Complex, INA,
New Delhi - 110023

Dear Sir,

With reference to your letter no F. No. T- 11/22/2023- Trg, dated 5th January 2024, we are immensely grateful to you for considering and approving our proposal on Human Rights Training.

The programme, with your endorsement, has been scheduled for the 6th of March, 2024, Wednesday, and will be held in the College Auditorium with four resource persons addressing around a hundred participants.

The details of the session are attached for your perusal.

We would be very grateful to receive a nominee from you to grace the occasion as Chief Guest.

We would like to assure that we will adhere to the financial norms of NHRC and the sanctioned budget.

We also request you to expedite the process and release the advance payment as per the particulars provided in the mandate form. We will send the hard copy of the attachments shortly.

Warm regards

Dr. Mohammad Reyaz
Principal
Karim City College, Jamshedpur.



office kccjsr <office@karimcitycollege.org>

CONFIRMATION OF PROGRAMME DETAIL MANDATE FORM

office kccjsr <office@karimcitycollege.org>
To: srotrg.nhrc@nic.in

Tue, Feb 13, 2024 at 6:21 PM

Dear Sir,

With reference to your letter no F. No. T- 11/22/2023- Trg, dated 5th January 2024, we are immensely grateful to you for considering and approving our proposal on Human Rights Training.

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Warm regards

Dr. Mohammad Reyaz
Principal
Karim City College

3 attachments

 **NHRC CHEQUE.PDF**
57K

 **NHRC MANDATE FORM.PDF**
113K

 **NHRC TRN PROG SCHEDULE.docx**
22K



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e-mail : office@karimcitycollege.org

Ref. No.....

Date.....

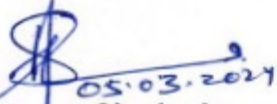
NOTICE


05.03.2024

The Department of Political Science in collaboration with National Human Rights Commission, New Delhi is organising a **One-day Training Programme** on the **Human Rights of Minorities and Tribals of Jharkhand** on **6th March, 2024 at 10.00 a.m.** in the **College Auditorium**.

Dr. Rajendra Bharti, Hon'ble Registrar, Kolhan University, Chaibasa has kindly consented to be the Chief Guest during the event.

All the faculty members are requested to attend the programme.


Dr. Anwar Shahab
Convenor & HOD, Deptt. of Pol.Sc.


Dr. Mohammad Reyaz
Principal

**DEPARTMENT OF POLITICAL SCIENCE
KARIM CITY COLLEGE, JAMSHEDPUR (JHARKHAND)
IN ASSOCIATION WITH
NATIONAL HUMAN RIGHTS COMMISSION, NEW DELHI
ORGANISES A
ONE DAY TRAINING PROGRAMME ON
HUMAN RIGHTS OF MINORITIES AND TRIBALS OF JHARKHAND
DATE: 6TH MARCH (WEDNESDAY) 2024
VENUE: COLLEGE AUDITORIUM
PROGRAM SCHEDULE**

9.00 a.m. – 10.00 a.m.	Registration of students
Comperere : Mobina Begum and Sneha Sharma	Introduction and Welcome
Lighting of the lamp	By Guests
Felicitation of Guests	By The Principal
Welcome Address	Dr. Mohammad Reyaz, Principal
Convenor's note	Dr. Anwar Shahab, HOD, Political Science
Formal Start with words of Blessings by The Chief Guest	Dr. Rajendra Bharti, Registrar, Kolhan University, Chaibasa.
SESSION I – Dr. Sonali Singh 10.00 a.m. – 11.30 a.m.	Introduction to Human Rights Meaning and importance of Human Rights, Constitutional Provisions, Functioning of NHRC.
Session I – Dr. Aman Mohd. Khan	Universal Declaration on Human Rights 1948
11.30 am – 11.45 am	Tea Break
SESSION II- Dr. Abhay Sagar Minz 11.45 a.m. – 1.15 p.m	Community Development
	Social Display and Economic Opportunities
	Education, Health and well-being
	Sustainable Development Initiatives
1.15 p.m. – 1.45 p.m.	LUNCH BREAK
SESSION III – Prof. Mohd. Ayub 1.45 p.m. – 3.15 p.m.	Legal Empowerment of Minorities and Tribals
	Legal framework
	Rights of Minorities and Tribals
	Avenues for empowerment
3.15 p.m. – 3.30 p.m.	Tea Break
SESSION IV- Dr. Rajendra Bharti 3.30 p.m. – 5.00 p.m.	Cultural Preservation and Empowerment
	Emphasis on Cultural Identity
	Education , Community and Awareness
	Strategies of Cultural Preservation
Vote Of Thanks	Dr. Tanweer Jamal Kazmi
NATIONAL ANTHEM	

विवेन्द्र सिंह

निदेशक (प्रशासन)

Lt Col VIRENDER SINGH

Director (Administration)



राष्ट्रीय मानव अधिकार आयोग
मानव अधिकार भवन, सी-ब्लॉक, जोपीओ कम्प्लेक्स,
आईएनए, नई दिल्ली-110 023 भारत
NATIONAL HUMAN RIGHTS COMMISSION
Manav Adhikar Bhawan, C-Block,
GPO Complex, INA, New Delhi-110 023 India
Ph. No. (O) 011-24663466 / 24663282

F.No.T-11/22/2023-Trg

5th January, 2024

Dear Sir/Madam,

Dr. Anwar Shahab
PI do the needful
12/01/24

It is to inform you that the Commission has considered your Human Rights Training Proposal and approved the following programme and budget, to be conducted at the earliest within the current Financial Year 2023-24 (upto 31st March, 2024):

"One (One-Day) Basic Training Programme on Human Rights for at least 100 participants with total approved budget of Rs.75,000/- (Rupees seventy five thousand only) as Grant in Aid/Financial Assistance from NHRC and minimum Rs.7,500/- (Rupees Seven Thousand Five Hundred only) as institution contribution [Total Budget= Rs.67,500/- (Rupees Sixty Seven Thousand Five Hundred only)]"

2. You may intimate the date of the program. You may please go ahead and make all the necessary arrangements for conducting the said training programme as per schedule & budget annexed and adhere with the financial norms of the Commission, otherwise amount will be deducted from the sanctioned budget as per the norms of NHRC. **Please also inform us the dates, venue and detailed programme schedule (Session wise name of the Resources Persons alongwith a nominee from NHRC/SHRC to grace the function as Chief Guest/resource person). This may be ensured as non-adherence of this stipulation and holding the programme without sufficient timely intimation may result in non-payment of financial assistance.** You may download reading material from our website www.nhrc.nic.in.

3. Only on receipt of the detailed programme schedule (*Session-wise with names of the Resource Persons*) subject to approval of the same by the Commission, advance part payment of the sanctioned amount will be released. Please inform us in whose favour [Designation & Address only in whose name A/c of the Institution is maintained - for electronic clearing services, kindly submit Mandate Form - copy enclosed] the payment has to be sent. Once again, I take this opportunity to thank you for the proposal and looking forward for more interaction in promotion of Human Rights.

4. It is also informed as soon as the event is conducted, on the same day, photographs and brief of the program should be shared with the Training Division. These will be used for NHRC Tweets posts and coverage in monthly Newsletter.

It may be considered on the priority basis as the programme has to be completed well in time, as well as the **Utilization Certificate (GFR 19-A format only- copy enclosed)** along with detailed Expenditure Statement duly audited and signed by the Authorized Signatory, Detailed Programme Report, List of Participants & Resource Persons with their address & contact numbers, **Photographs of the event, wherein the banner displaying the name of Commission and theme should be clearly visible (few hard copies and rest complete photos by pen drive), Video Recording of the programme (Mandatory),** Feedback Forms etc. of the programme must be submitted **within 20 days** from the commencement of the same, so as to settle accounts of the Commission

With regards,

Yours sincerely


(Lt Col Virender Singh)
Director

Encl.: Annexure- V, VI, GFR-19A & ECS Mandate Form

To:

Principal, Karim City College, Jharkhand

MANDATE FORM

.. Electronic Clearing Service (Credit Clearing)/Real Time Gross Settlement (RTGS) facility for receiving payments.

A. Details of Accounts Holders:-

Name of Account Holder	
Complete Contact Address	
Telephone Number/Fax/E-mail	

B. Bank Account Details:-

Bank Name	
Branch Name with Complete Address, Telephone No. and E-mail	
Whether the Branch is computerized?	
Whether the Branch is RTGS enabled? If yes then what is the Branch's IFSC Code	
Is the Branch also NEFT enabled?	
Type of Bank Account (SB/Current /Cash Credit)	
Complete Bank Account No. (Latest)	
MICR Code of Bank	

Date of effect:-

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the use Institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

Signature of Customer

Date

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

Date:

Signature of Customer

1. Please attach a photocopy of cheque along with the verification obtained from the bank.
2. In case your Bank Branch is presently not "RTGS enabled", then upon its up gradation to "RTGS Enabled" branch, please submit the information again in the above proforma to the Department at earliest.



GFR 12 – A
[(See Rule 238 (1))]

**FORM OF UTILIZATION CERTIFICATE
FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION**

UTILIZATION CERTIFICATE FOR THE YEAR..... in respect
of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme.....
2. Whether recurring or non-recurring grants.....
3. Grants position at the beginning of the Financial year
 - (i) Cash in Hand/Bank
 - (ii) Unadjusted advances
 - (iii) Total
4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7

Component wise utilization of grants:

Grant-in-aid-General	Grant-in-aid-Salary	Grant-in-aid-creation of capital assets	Total

Details of grants position at the end of the year

- (i) Cash in Hand/Bank
- (ii) Unadjusted Advances
- (iii) Total



Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under..... (name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure - II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure -II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:

Place:

Signature

Name.....

Chief Finance Officer
(Head of the Finance)

Signature

Name.....

Head of the Organisation

(Strike out inapplicable terms)

**Proposed Budget for a One Day Basic Training Programme on Human Rights for
Universities/Colleges**

No. of Participants: 100
No. of Days: 1

<u>Sl. No.</u>	<u>Item of Expenditure</u>	<u>Total Expenditure (In Rs.)</u>
1.	Meals & Tea Charges @ Rs.350/- per participant	35,000.00
2	Honorarium and TA for 4 Resource Persons @ Rs.3,000/- per Resource Person for taking session of 1½ Hrs.	12,000.00
3	Training related Expenses including Training Kit @ Rs.130/- per participant	13,000.00
4	Misc. & Contingencies inclusive of Hall charges, Recording/Photography, etc.	15,000.00
Total*		75,000.00
Contribution of the Institution/Organisation**		7,500.00
Grant to be accorded by the NHRC		67,500.00

* Maximum budget allowed would be Rs.75,000/-(inclusive of Institution/Organisation contribution + Grant in aid of NHRC) and excess would be borne by the concerned apart from their institution/ organization contribution.

**Financial contribution by concerned Institution is exclusive of Logistics, Staff and other support.

Sample Format

Comparative Statement for One Day Training Programme by University/ College (for 100 participants)

S. No.	Item of Expenditure	Head-wise Budget sanctioned byNHRC	Expenditure Incurred by organization	Deviation, if any, with justification	Enclosed Voucher No. at pg No..
			(sub-head wise)		
1	Meal & Tea Charges @ Rs. 350/- per participants	35000			
2	Honorarium and TA for 4 Resource Persons @ Rs. 3000 per Resource Person for taking session of 1 1/2 hr.	12000			
3	Training related Expenses including Training Kit @ Rs. 100/- per participant	13,000			
4	Misc. & Contingencies inclusive of Hall Charges Recording /Photography etc.	15,000			
	Total	75,000			
	Less: ORGANIZATION'S CONTRIBUTION (10% of Total Expenditure incurred)	7,500			
	Net TOTAL	67,500			

- (Please go through the Training Guidelines available on NHRC's Website at the given path <https://nhrc.nic.in/training-&-research/training-programmes/training-guidelines>) (Annexure- V).
- You are also requested to kindly send all the relevant documents i.e. original bills/ receipts /vouchers of payment of each heads matching with the SOE (in physical form).



Approved Sanction order

Monika Joon <srotrg.nhrc@nic.in>
To: Office <Office@karimcitycollege.org>

Thu, Feb 29, 2024 at 4:46 PM


Sir,


Please find attached approved Sanction order of Rs. 33750/- as an advance part payment towards your organization for conducting collaborative training program on 6/3/2024.

Section Officer (Training)
National Human Rights Commission,
Manavadhikar Bhawan,
Block - C, GPO Complex,
I.N.A., New Delhi
011-24663371



2 attachments

 karim City college Sanction order.pdf
229K

 Officer, Senior.vcf
1K

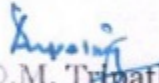
F.No. T-17011/13/2024-Trg
National Human Rights Commission, New Delhi
Training Division

Date: 27th February, 2024

SANCTION ORDER

Sanction of the Competent Authority is hereby conveyed for the release of advance of Rs.33,750/- (Rupees Thirty Three Thousand Seven Hundred and Fifty Only) to **Karim City College, Jamshedpur, Jharkhand** by the Commission vide its order as per details provided in Mandate Form for 01 (One day) Basic Training Programme on human rights on **6th March, 2024**. The organization is approved with the total budget of Rs. 67500/- to conduct the program.

2. The expenditure will be met out of the grants-in-aids of the Commission for the Financial Year 2023-2024 and is debitable to the Budget Head of B.II.2: Training.


(D.M. Tripathy)
Under Secretary

DDO, NHRC: Payment may please be requested through NEFT/RTGS or Cheque only in the favour of **Karim City College, Jamshedpur, Jharkhand** as detailed below:

- i. Bank Name : Punjab & Sind Bank
- ii. Branch Name: Sakchi Jamshedpur Branch, Jharkhand- 831001
- iii. Account No. : 07631000000722
- iv. IFS Code: PSIB 0000763

Copy to:

1. Office Copy.
2. Master Sanction File. (Trg. Division).
3. Dr. Anwar Shahab, Associate Professor, Karim City College, Sakchi, Jamshedpur, Jharkhand. Kindly acknowledge receipt of the amount please.



GFR 12 - A
[(See Rule 238 (1))]

**FORM OF UTILIZATION CERTIFICATE
FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION**

UTILIZATION CERTIFICATE FOR THE YEAR 2023-24 in respect
of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme ONE DAY TRAINING PROGRAMME ON HUMAN RIGHTS
2. Whether recurring or non-recurring grants NON RECURRING GRANTS
3. Grants position at the beginning of the Financial year NIL
 - (i) Cash in Hand/Bank - NIL
 - (ii) Unadjusted advances - NIL
 - (iii) Total - NIL
4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
<u>NIL</u>	<u>NIL</u>	<u>NIL</u>	<u>T-1701/13/2024</u> <u>dt. 27.02.24</u>		<u>33750</u>	<u>33750</u>	<u>77725</u>	<u>(43975)</u>

Component wise utilization of grants:

Grant-in-aid-General	Grant-in-aid-Salary	Grant-in-aid-creation of capital assets	Total
<u>NIL</u>	<u>NIL</u>	<u>NIL</u>	<u>NIL</u>

Details of grants position at the end of the year

- (i) Cash in Hand/Bank NIL
- (ii) Unadjusted Advances NIL
- (iii) Total NIL

[Signature]
Accountant
20/03/24
KARIM CITY COLLEGE
JAMSHEDPUR

165
[Signature]
Bursar
KARIM CITY COLLEGE
JAMSHEDPUR

[Signature]
Principal
20/03/24
Karim City College
Jamshedpur

Sample Format

Comparative Statement for One Day Training Programme by University/ College (for 100 participants)

S. No.	Item of Expenditure	Head-wise Budget sanctioned by NHRC	Expenditure incurred by organization	Deviation, if any, with justification	Enclosed Voucher No. at pg No..
			(sub-head wise)		
1	Meal & Tea Charges @ Rs. 350/- per participants	35000	33327	Food Bill	VR-①
2	Honorarium and TA for 4 Resource Persons @ Rs. 3000 per Resource Person for taking session of 1 1/2 hr.	12000	12000	T.A & Remuneration	VR-②
3	Training related Expenses including Training Kit @ Rs. 100/- per participant	13,000	14615	Seminar kit	VR-③
4	Misc. & Contingencies inclusive of Hall Charges Recording /Photography etc.	15,000	2793 3954 1900 5950 3186	Flex Printing - VR-④ Memento - VR-⑤ Tea House Bill - VR-⑥ Shawals - VR-⑦ Photography - VR-⑧	
	Total	75,000	77725		
	Less: ORGANIZATION'S CONTRIBUTION (10% of Total Expenditure incurred)	7,500			
	Net TOTAL	67,500			

• (Please go through the Training Guidelines available on NHRC's Website at the given path <https://nhrc.nic.in/training-&-research/training-programmes/training-guidelines>) (Annexure- V).

• You are also requested to kindly send all the relevant documents i.e. original bills/ receipts /vouchers of payment of each heads matching with the SOE (in physical form).

[Signature]
20/03/2024
Accountant (S.O.)
KARIM CITY COLLEGE
JAMSHEDPUR

[Signature]
20/03/2024
Bursar
KARIM CITY COLLEGE
JAMSHEDPUR

[Signature]
20/03/24
Principal
Karim City College
Jamshedpur

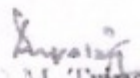
F.No T 17011/13/2024 Trg
National Human Rights Commission, New Delhi
Training Division

Date: 27th February, 2024

SANCTION LETTER

Sanction of the Department Authority is hereby conveyed for the release of advance of Rs. 67500/- (Rupees Sixty Three Thousand Seven Hundred and Fifty Only) to **Karim City College, Jamshedpur, Jharkhand** by the Commission vide its order as per details provided in Mandate Form for 01 (One day) Basic Training Programme on human rights on **6th March, 2024**. The expenditure is approved with the total budget of Rs. 67500/- to conduct the program.

2. The expenditure will be met out of the grants-in-aids of the Commission for the Financial Year 2023-2024 and is debitable to the Budget Head of E.II.271101.


(D.M. Tripathy)
Under Secretary

DDO, NHRC Payment may please be received through NEFT/RTGS or Cheque only in the favour of **Karim City College, Jamshedpur, Jharkhand** as detailed below.

- i. Bank Name: Punjab National Bank
- ii. Branch Name: Sakchi Jamshedpur Branch, Jharkhand- 831001
- iii. Account No. : 07631000000722
- iv. IFS Code: PSIN0000703

Copy 1:

1. Office Copy.
2. Master Sanction File (Training Division)
3. Dr. Anwar Shahab, Associate Professor, Karim City College Sakchi, Jamshedpur, Jharkhand. Kindly acknowledge receipt of the amount please.



KARIM CITY COLLEGE

A MUSLIM MINORITY INSTITUTION

RUN AND MANAGED BY KARIM'S TRUST

JAMSHEDPUR - 831001

Permanently Affiliated to Kolhan University, Chaibasa, Jharkhand (INDIA)

NAAC Re-accredited Institution

Principal (O) : 2431778

Fax : 2430495

Website : www.karimcitycollege.org

e-mail : office@karimcitycollege.org

Ref. No. KCC/P/659

Date 21-03-2024

Lt. Col Virender Singh
Director (Administration)
National Human Rights Commission
Manav Adhikar Bhawan, C-Block
GPO Complex, INA,
New Delhi- 110023

Dear Sir

Sub: Submission of utilization, final bills etc. (Please Refer your letter no F. No. T -11/22/2023 – Trg, dated 05/01/2024 and release of advance vide F. No T-17011/13/2024-Trg)

We are very thankful to you and National Human Rights Commission for accepting our proposal and allowing us to organise a one-day training program on human rights of minorities and tribals of Jharkhand. This event was organised in our college by the department of political science on 6th March 2024 under the convenorship of Dr. Anwar Shahab, Associate Professor and head, Department of political Science of our college. An advance of Rs. 33750/- only (Rupees thirty-three thousand seven hundred and fifty only) was released by NHRC vide F. No T-17011/13/2024-Trg for this event and received by us.

We are hereby submitting the following for your kind attention and necessary action for release of remaining funds:

1. Utilization Certificate (GFR 12-A) (Duly audited and signed by authorised signatory)
2. Details of expenditures with voucher number (Duly audited and signed by authorised signatory)
3. Detailed Program Report
4. List of participants
5. List of Resource persons (With their name, addresses and contact number)
6. Hard copies of few photographs of the program
7. Pen drive 32 GB with photographs and full video recording
8. Few feedback forms

Warm Regards

Dr. Mohammad Reyaz
Principal
Karim City College,
Jamshedpur-831001
Jharkhand



Approval for Conducting NHRC Collaborative Training Program on Human Rights

Deepak Kumar <srotrg.nhrc@nic.in>
To: Office@karimcitycollege.org

Fri, Jan 5, 2024 at 6:14 PM

Greetings of the day from National Human Rights Commission!



Please find attached herewith an approval in regards to your proposal for conducting NHRC Collaborative Training Program on Human Rights. You may strictly adhere to the NHRC Training Guidelines.

In case of any query, please feel free to contact on 011-24663371, 24663283.

Section Officer (Training)
National Human Rights Commission,
Manavadhikar Bhawan,
Block - C, GPO Complex,
I.N.A., New Delhi
011-24663283



2 attachments

-  karim city college.pdf
1775K
-  Officer, Senior.vcf
1K